



## VOLUNTEERS IN PUBLIC SCHOOLS

BUSINESS PARTNERS • COMMUNITY MEMBERS • PARENTS • GRANDPARENTS • SENIORS

Volunteers in Public Schools (VIPS) recruits thousands of parents and community partners to donate their time, resources, and knowledge in support of the district's primary goal to increase student achievement. Volunteers contribute in areas such as mentoring, tutoring, fundraising, career education, enrichment programs, extracurricular and community service activities, and office and classroom assistance. After registering online and undergoing the annual background check, volunteers can work in any HISD school for the school year.

### VOLUNTEER OPPORTUNITIES

- After-school programs
- Career Education Speakers
- Filed Trip Chaperones
- Office Assistance
- Community Service Project
- District Wide Programs
- Extracurricular Activity
- Classroom Assistance
- Fundraising
- Mentoring/ Tutoring
- Read Houston Read
- Library Assistance

HOUSTON INDEPENDENT SCHOOL DISTRICT



## HOW CAN I BECOME A VIPS?

All volunteers must register online. All volunteers must pass an annual criminal back-ground check before they can participate as a volunteer. Please follow the steps below to become a VIPS:

- STEP 1** Register online at [HoustonISD.org/VIPSLLogin](https://HoustonISD.org/VIPSLLogin)
- STEP 2** Once you have registered, you must go in person to the school of interest and show photo identification.
- STEP 3** Identification information will go into our database for processing by the Volunteer Coordinator at each campus.
- STEP 4** The criminal history background check can take a week to complete.
- STEP 5** Once you are **CLEARED** to volunteer, you are eligible to volunteer throughout HISD.

## HOW CAN I REQUEST AN APPEAL?

Any parent, grandparent, or guardian who is a registered volunteer and whose criminal history background check reveals a violation of HISD policy may appeal the criminal history restrictions precluding their service as a volunteer through a process of review by the Human Resources Department. The VIPS Appeal Form can be accessed at [HoustonISD.org/Page/140835](https://HoustonISD.org/Page/140835).

## WHAT TYPES OF PHOTO IDENTIFICATION ARE ACCEPTED?

- Texas Driver's License
- Official Passport
- Texas Identification Card
- Official U. S. Military ID
- Driver's License (issued by any state in the U.S.)
- Matricula Consular
- Identification Card (issued by any state in the U.S.)
- Resident Alien Card

## WHAT IS NEXT?

- Contact your campus of interest for volunteer opportunities.
- Sign in and out when volunteering on a campus to document hours of service.

For more information about volunteering in HISD schools, please contact:

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